

POLK COUNTY PROPERTY APPRAISER REQUEST FOR COMBINE OR SPLIT OF REAL PROPERTY

IMPORTANT NOTE: Requests are accepted throughout the year, however, your request may not be processed during the same tax year due to tax roll requirements and/or statutory deadlines.

SPLIT PROPERTY – SURVEY OR NEW DESCRIPTION MUST BE PROVIDED

COMBINE PROPERTY – PARCELS WILL ONLY BE COMBINED IF ALL ARE USED FOR SAME PURPOSE

OWNER'S NAME: _____ REQUEST DATE: _____

EMAIL ADDRESS: _____ TAX YEAR: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ FAX NUMBER: _____

PARCEL IDENTIFICATION NUMBER(S): _____

REASON FOR COMBINE / SPLIT: _____

| OWNER SHOULD CONSIDER THE FOLLOWING: | YES | NO |
|--|--------------------------|--------------------------|
| <ul style="list-style-type: none"> • IS THIS REQUEST FOR PERMITTING PURPOSES? <i>If YES, YOU ARE RESPONSIBLE to ensure all necessary requirements are met.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| <ul style="list-style-type: none"> • ARE TAXES PAID BY THE MORTGAGE COMPANY? <i>If YES, YOU ARE RESPONSIBLE to inform the mortgagee of this change.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

YOUR SIGNATURE BELOW INDICATES THAT YOU UNDERSTAND AND AGREE TO THE FOLLOWING:

1. COMBINING / SPLITTING PROPERTY MAY INCREASE YOUR TAXES BY AFFECTING CAPPED VALUES.
2. YOU ARE PROVIDING CONSENT TO ANY INCREASE IN TAXES RESULTING FROM THIS REQUEST.
3. THE PROPERTY APPRAISER'S OFFICE IS NOT HELD RESPONSIBLE FOR ANY PARCEL REQUIREMENTS INCLUDING SUBDIVISION, ZONING, BUILDING, ETC. - YOU ARE RESPONSIBLE TO CONTACT THE PROPER AGENCY TO VERIFY THIS PROPERTY CAN BE SPLIT OR COMBINED AND WHAT THE EFFECT MAY BE.
4. YOU TAKE FULL RESPONSIBILITY TO NOTIFY THE MORTGAGEE.

OWNER SIGNATURE: _____

MAIL COMPLETED FORM TO: Polk Co. Property Appraiser 255 N Wilson Avenue Bartow, FL 33830
 EMAIL COMPLETED FORM TO: PAHELPDESK@POLK-COUNTY.NET
 *****FOR OFFICE USE ONLY*****

RECEIVED BY: _____ PHONE#: _____ BTW LKLD WH

| | YES | NO |
|---|--------------------------|--------------------------|
| • IS OWNERSHIP THE SAME FOR ALL PARCELS? | <input type="checkbox"/> | <input type="checkbox"/> |
| • IS THE TAXING DISTRICT THE SAME FOR ALL PARCELS? | <input type="checkbox"/> | <input type="checkbox"/> |
| • ARE REAL ESTATE TAXES CURRENT? | <input type="checkbox"/> | <input type="checkbox"/> |
| • IF APPLICABLE, ARE THE EXEMPTIONS THE SAME FOR ALL PARCELS? <i>NOTE: If one parcel has HX and all others have no exemption – Check the YES box.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| • IF APPLICABLE, ARE ALL PARCELS IN THE SAME CRA? | <input type="checkbox"/> | <input type="checkbox"/> |

REVIEWED BY: _____ DATE: _____ YES NO

WILL THIS REQUEST BE PROCESSED BY THE POLK CO PROPERTY APPRAISER?