



IMPERIAL
P O L K C O U N T Y

Property Appraiser
Marsha M. Faux, CFA, ASA

www.polkpa.org

NOTICE OF PETITION FILING FEE

(Authority [Florida Statute 194.013](#))

PETITIONS MUST BE FILED **WITH THE CLERK OF THE VALUE ADJUSTMENT BOARD OF THE BOARD OF COUNTY COMMISSIONERS** NO LATER THAN; 1) THIRTY (30) DAYS AFTER THE MAILING OF THE EXEMPTION DENIAL (DOR FORM 490) ON JULY 1 OR 2) TWENTY-FIVE (25) DAYS AFTER THE MAILING OF THE NOTICES OF PROPOSED PROPERTY TAXES TRIM (TRUTH IN MILLAGE) IN AUGUST.

THE REQUIRED FORMS CAN BE ACQUIRED AT THE PROPERTY APPRAISER'S MAIN OFFICE, 255 N WILSON AVENUE IN BARTOW, **OR** ANY SATELLITE OFFICE **OR** IF YOU WISH TO FILE **ONLINE** PETITION FORMS ARE AVAILABLE THROUGH THE VALUE ADJUSTMENT BOARDS WEBSITE.

VALUE ADJUSTMENT BOARD/ONLINE PETITION: <http://www.polkcountyclerk.net/Value-Adjustment-Board/>

VALUE ADJUSTMENT BOARD FORMS AND CALENDAR: [FORMS](#)

DR 486 FORM: [DR-486 - Petition to the Value Adjustment Board](#)

DR 486 PORTABILITY: [DR-486Port - Transfer of Homestead Assessment Difference](#)

RETURN PETITION TO

POLK COUNTY VALUE ADJUSTMENT BOARD
ATTN: ALISON HOLLAND
PO BOX 988, BARTOW FL 33831-0988
330 WEST CHURCH STREET, BARTOW FL 33830
PHONE: (863) 534-6502 FAX: (863) 534-5951

A NON-REFUNDABLE FILING FEE IS REQUIRED--CHECKS MADE PAYABLE TO VALUE ADJUSTMENT BOARD The value adjustment board must receive the petition by the 25th day, the postmark by the 25th day is not sufficient. After the deadline, a good cause request must be filed along with a petition. Good cause requests will be accepted no later than thirty days after the deadline.

If you are filing a Petition with contiguous undeveloped parcels/condominiums you must obtain a written determination from the PAO on Form [DR-486MU](#) and provide to the VAB Clerk in person or by mail, you can file one Petition for a fee of \$15 plus \$5 per additional parcel.

INFORMAL MEETING WITH PROPERTY APPRAISER

Florida Statutes authorize a taxpayer to meet informally with the Property Appraiser to discuss any matter he/she disputes. If the taxpayer resolves the matter of a VAB petition with the Property Appraiser, the taxpayer must immediately notify the Value Adjustment Board that the petition is withdrawn by submitting a Withdrawal Form.

VALUE ADJUSTMENT BOARD FORMS AND CALENDAR: [FORMS](#)

DR 485WI FORM: [Withdrawal of Petition](#)

Bartow Office

255 North Wilson Ave Bartow FL 33830
Ph: 863-534-4777 – Fax: 863-534-4753

Lakeland Office

930 E. Parker St. Suite 272 Lakeland FL 33801
Ph: 863-802-6150 – Fax: 863-802-6163

Winter Haven Office

3425 Lake Alfred Rd, 3 Gill Jones Plaza Winter Haven FL
33881 Ph: 863-401-2424 – Fax: 863-401-2428