



**REQUEST FOR EXTENSION OF FILING DATE**  
**TANGIBLE PERSONAL PROPERTY (F.S. 193.063)**  
**Tax Year 2024**

R. 11/2022  
ADA Compliant

**NOTE:** If your account was exempt last year and you have made no changes, it should not be necessary for you to file a request for an extension. If you are not sure, please contact our office first.

**Any filing extension request must be made between March 20<sup>th</sup> and April 1<sup>st</sup>, 2024.**  
**(\* REPRESENTS NECESSARY FIELDS)**

Request for **30 Day Extension** to May 1st – **Note:** You will be notified if your extension is granted. If you are unable to meet the extension deadline, you must contact this office immediately.

\*Account Number \_\_\_\_\_

Federal ID Number \_\_\_\_\_

\*Name of Business (DBA) \_\_\_\_\_

Corporate Name (if different): \_\_\_\_\_

\*Street Address/City of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

\*Name of Requestor: \_\_\_\_\_

Address of Requestor: \_\_\_\_\_

\*Phone Number of Requestor: \_\_\_\_\_

E-mail Address of Requestor: \_\_\_\_\_

Status of Requestor:    Owner \_\_\_\_    Officer \_\_\_\_    Agent \_\_\_\_    Other \_\_\_\_

**\*List Reason(s) Extension is Needed.**

\_\_\_\_\_

Signature of Requestor: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**Note:** The Property Appraiser will review your filing extension request for good cause consideration if the request is accompanied by a written explanation for the delay in filing.

**Written requests may be submitted as follows:**

Mail to: Tangible Personal Property Department, Polk County  
Property Appraiser, 255 N. Wilson Avenue, Bartow, Florida 33830

- Bartow Office – 255 N. Wilson Avenue
- Lakeland Office – 930 E. Parker Street, Suite 272
- Lake Alfred Office – 200 Government Center Blvd

Fax to (863) 534-4753